

GENERAL

AWARDS

SCA students are eligible to earn awards and recognition during the year for their achievement in various areas. Among the awards offered are highest academic averages in each graded subject, perfect attendance, Bible memory, citizenship, excellence in elective areas, and athletics.

A 4th-6th grade student, a middle school student, and a high school student will be selected each year by the faculty to receive the *SCA Warrior of the Year* award. Winners of this award will be given an engraved plaque to commemorate this honor. The following criteria are used to determine each year's winners:

- Peer interaction – Matthew 7:12 (The Golden Rule)
- Respect for authority – I Thessalonians 5:12-13; I Peter 2:17
- General attitude – Philippians 2:5
- Academic diligence (not necessarily achievement) – Colossians 3:17
- Gentle and humble spirit – Matthew 11:29
- Appreciative and joyful spirit – I Thessalonians 5:16-18
- Genuine and evident desire to follow Christ – Matthew 22:37-40

CELL PHONES AND ELECTRONIC EQUIPMENT/ACCEPTABLE USE POLICY FOR TECHNOLOGY

Cell phones and electronic equipment cannot be visible, turned on, or used during the school day, in the school building or during afterschool study hall/Extended Care (devices may be allowed in high school courses at teachers' discretion). The school day is defined as 7:00 a.m. until 3:05/3:15 p.m. The following are consequences for cell phone and electronic equipment infractions:

- 1st offense-cell phone/electronic equipment held until the end of the day by principal and parent will need to pick up
- 2nd offense- cell phone/electronic equipment held until the end of the day by principal and parent will need to pick up; two days of detention will be issued
- 3rd offense- cell phone/electronic equipment held until the end of the day by principal and parent will need to pick up; one day of in-school suspension
- 4th offense-three days of out-of-school suspension and parent conference

Acceptable Use Policy Regarding Technology for Middle School and High School:

Purpose

- a) The widespread ownership of mobile devices among young people requires that school administrators, teachers, students, parents/guardians take steps to ensure that these tools are used responsibly at school. This Acceptable Use Policy is designed to ensure that potential issues involving mobile phones, iPod Touches, iPhones, iPads and other personal devices can be clearly identified and addressed, ensuring the educational benefits of such devices can to be enjoyed by our students.
- b) SCA has established the following Acceptable Use Policy for mobile devices that provides teachers, students, parents/guardians guidelines and instructions for the appropriate use of devices during school hours.
- c) Students and their parents/guardians must read and understand the Acceptable Use Policy before students are given permission to bring mobile devices to school.
- d) The Acceptable Use Policy for mobile devices applies to all times students are on school grounds, including during school activities, and extra-curricular activities.
- e) This Policy will be available on our school website.

2. Rationale

a) Personal Safety and Security

SCA accepts that parents/guardians give their children mobile phones to protect them from everyday risks involving personal security and safety. There is also the desire to keep in contact with students participating in extracurricular activities after school. It is acknowledged that providing a child with a mobile phone gives parents reassurance that they can contact their child if they need to speak to them urgently. However, we suggest that parents contact the school office first with immediate or emergency needs.

b) Technology Era

The world of work is rapidly changing. Expectations for collaboration and management of tasks using technology exist in nearly all careers. At SCA, we acknowledge the facts that in most homes there are more technology devices than toothbrushes. Our students live in a digital age. Powering down for education is not teaching them the skills required for life.

c) Rapid Growth in Technology

Due to the rapid rate of growth and change in the world of mobile devices, this document is to be considered a “living” document, subject to regular changes and modifications. Such changes will be designed to ensure effective integration of technology to drive education and student learning; ensure student safety in regards to digital content and reinforce acceptable usage.

3. Responsibility

a) It is the responsibility of students who bring mobile devices to school to abide by the guidelines outlined in this document.

b) The decision to provide a mobile device to their children should be made by parents/guardians.

c) Parents/guardians should be aware if their child takes a mobile device to school.

d) Permission to have a mobile device at school while under the school’s supervision is contingent on parent/guardian permission in the form of a signed copy of this policy. Parents/guardians may revoke approval at any time. School administration may revoke approval due to improper use of technology.

e) Students are responsible for keeping the school informed of their current mobile phone number.

f) The school agrees that both home and school are responsible for teaching digital citizenship. At school, regular discussions regarding proper etiquette, safety and responsible use will be infused into assignments and activities across classrooms. Formal lesson plans regarding digital citizenship are taught within our Computer courses in 7th – 8th grades.

g) Students are responsible for connecting to the FBNS Guest network wifi while on any mobile device on school grounds. This is a secured network with security blocks enabled to meet school mandates.

4. Acceptable Uses

a) The school recognizes the importance of emerging technologies present in modern mobile devices e.g. camera and video recording, Internet access, MP3 and MP4 playback, blogging etc. Some teachers may wish to utilize these functions to aid teaching and learning. Pupils may have the opportunity to use tablets and laptops in the classroom. On these occasions pupils may use their devices in the classroom when the teacher has given express permission. The screen size for these devices should be at least 7 inches.

b) Parents/guardians are reminded that in cases of emergency, the school office remains a vital and appropriate point of contact and can ensure your child is reached quickly and assisted in any appropriate way. Distractions to the educational process due to phone calls or text to and from home should be avoided. During school hours, student phone calls should take place in the school office.

c) While on school premises; students should use soundless features such as text messaging, answering services, call diversion and vibration alert to receive important calls.

- d) Cell phones should not be used in the classroom. They may be used during class changes and schedules breaks as long as they are used in compliance with this policy.
- e) Students should protect their phone numbers by only giving them to friends and keeping a note of which they have given them to. This can help protect the student's number from falling into the wrong hands and guard against the unwanted contact of voice, text and picture messages.

5. Unacceptable Uses

- a) Cell phones should be kept in lockers during class time. Unless express permission is granted, they should not be used to make calls, send SMS messages, surf the Internet, take photos, video record or use any other application during class time.
- b) The Bluetooth function of a mobile device must be switched off at all times and not be used to send images or files to other mobile devices.
- c) Mobile devices must not disrupt classroom lessons with ringtones, music or beeping.
- d) Using mobile devices to bully and threaten other students is unacceptable and will not be tolerated. In some cases it can constitute criminal behavior.
- e) It is forbidden for students to “gang up” on another student and use their mobile devices to take videos and pictures of acts to denigrate and humiliate that student and then send the pictures to other students or upload it to a website for public viewing. This also includes using mobile devices to photograph or film any student or teacher without their consent. It is a criminal offense to use a mobile phone to menace, harass or offend another person and almost all calls, text messages and emails can be traced.
- f) Mobile devices are not to be used or taken into changing rooms or restrooms or used in any situation that may cause embarrassment or discomfort to their fellow students, staff or visitors to the school.
- g) The Camera function of a mobile device should not be used in any apps without the teacher's consent.
- h) Should there be repeated disruptions to lessons caused by a mobile device, the responsible student may face disciplinary actions.

6. Theft or Damage

- a) Students should mark their mobile device clearly with their names.
- b) Students who bring a cell phone to school should keep it in their locker when they arrive.
- c) Mobile devices that are found in the school and whose owner cannot be located should be handed to front office reception.
- d) The school accepts no responsibility for replacing lost, stolen or damaged mobile devices.
- e) The school accepts no responsibility for students who lose or have their mobile devices stolen while travelling to and from school.
- f) It is strongly advised that students use passwords/pin numbers to ensure that unauthorized phone calls cannot be made on their phones (e.g. by other students, or if stolen). Students must keep their password/pin numbers confidential. Mobile devices and/or passwords may not be shared.

7. Inappropriate Conduct

- a) Any student/s caught using a mobile device to cheat in exams or assessments will face disciplinary action.
- b) Any student who uses vulgar, derogatory, or obscene language while using a mobile device will face disciplinary action.
- c) Students with mobile devices may not engage in personal attacks, harass another person, or post private information about another person using SMS messages, taking/sending photos or objectionable images, and phone calls. Students using mobile phones to bully other students will face disciplinary action. It should be noted that it is a criminal offense to use a mobile device to menace, harass or offend another person. As such, if action as sanctioned by the principal is deemed ineffective, as with all such incidents, the school may consider it appropriate to involve the police.
- d) Students should not use apps regarded as social media in an inappropriate way. This includes but is not limited to any post that endangers or is detrimental to SCA or its students/faculty. SCA does not support the use of certain apps, such as yik yak, kik, afterschool, etc.

8. Sanctions

- a) Teachers and/or school administration may check a student's mobile device at any time if they feel that there is sufficient evidence that a student may have infringed one or more of these rules.
- b) Students who infringe the rules set out in this document could face having their devices confiscated by teachers and/or school administration.
- c) Depending on severity and type of offense, the first infringement of this policy will minimally result in the mobile device being confiscated by the teacher and taken to administration. The student will be able to collect the mobile device at the end of the class or activity and a record will be made of the incident. A letter will also be sent to the parent/guardian to inform them of the incident.
- d) Depending on severity, the school reserves the right to withdraw the agreement to allow the student to bring the mobile device to school.
- e) Depending on severity and type of offense, the second infringement of this policy will minimally result in the mobile phone being confiscated by the teacher and taken to administration. Parents will be notified and the student will not be permitted to collect the phone until the end of the school day and with a parent/guardian's consent. If a parent/guardian is unable to attend the school they are permitted to phone and give verbal consent for their child to collect the phone and must speak to a member of the administrative team. The incident will be recorded. Depending on severity, the school reserves the right to withdraw the agreement to allow the student to bring the mobile device to school.
- f) Depending on severity and type of offense, the third infringement of this policy will minimally result in the mobile phone being confiscated by the teacher and taken to a secure place within the school office. Parents will be notified and the pupil will not be permitted to collect the phone without a parent/guardian present. After the third infringement, the school will withdraw the agreement to allow the student to bring the mobile device to school. Administrative review will follow.
- g) As set out in the previous section, failure to heed the rules set out in this document may result in an alleged incident being referred to the police for investigation. In such cases, the parent/guardian would be notified immediately.

CEMETERY

The cemetery behind the school and near the playground is a place very dear and precious to the loved ones of those buried there. It is important that respect is shown when near these graves.

- Students should not intentionally walk across graves or litter the cemetery. The tombstones are memorials to loved ones.
- Students should not sit on tombstones or treat them disrespectfully.
- Students should not remove items from the graves, such as flowers, rocks, etc.
- When near the cemetery, students should be quiet and respectful.

CHAPEL

In addition to daily Bible classes in all grades, weekly worship assemblies are conducted for separate age groups within the school. Since chapel days are generally on Wednesdays, they are designated dress uniform days, regardless of whether chapel is being held.

The purpose of chapel is to provide assemblies that allow the leadership to conduct meaningful programs of a spiritual nature as well as “family session” information. The programs are varied and include: music, Bible teaching, student-led programs, missionary speakers, films, and videos. Parents are always welcome to attend.

COMPUTER USE

Students and parents are required to sign a *Computer Use Contract* before the student is permitted to use SCA computers. This contract is required for all students K5 through high school, even if the student is not currently enrolled in a computer class. Students are not permitted to use computers without the consent and monitoring of teachers. Unauthorized use by students will result in disciplinary action.

FACILITIES

SCA is blessed to use the facilities provided by FBNS for educational space. These facilities consist of classrooms, the library, the band room, the fellowship hall (cafeteria), the gym, and the Rock (chapel, performance and meeting areas).

FIELD TRIPS

Parental permission for field trip participation is implied upon enrolling the student at SCA. Field trips are provided as an integral part of the curriculum.

Coordination of field trips is the responsibility of the teacher. Parents will be notified in advance of field trips. Because the visited facilities are often restricted to a specific number of participants, the number of parents allowed to accompany field trips may also be limited. Parents may ride the bus if space is available. When space is not available, parents may choose to travel in their own vehicle at their own expense and liability. Field trips are taken for curriculum enrichment. Siblings of students may not accompany parents on field trips. Field trips are not intended to be family excursions, but class enrichment activities. Siblings often interfere and detract from chaperone duties a parent may be asked to perform. Parental attire on field trips should be modest and reflect a positive example for students.

Parents attending overnight trips will be required to have a background check completed by the school. The cost of the background check will be the parent’s responsibility.

Students must remain with the class or group for the entire trip. Students will not be allowed to ride in vehicles with parents unless advance notification and arrangements are made due to transportation constraints. At times, there may be a cost to the students and parents for the field trip.

Every effort is made to make field trips safe and secure as well as enriching. Teachers will plan, supervise and be in charge of all trips. The school discipline policy as outlined in the Discipline Section will be enforced on all

trips. Parent volunteers may serve as chaperones, especially on overnight trips. The chaperones will be informed of their responsibilities and expectations while on a trip. Student security and safety is the first priority. In case of an emergency, the staff member in charge of the trip will be responsible for requesting emergency assistance and notification of the parents and school. All discipline problems or medical issues will be brought to the attention of the staff member in charge and handled according to school policy. Conduct of chaperones and staff should reflect positive Christian values at all times.

FUNDRAISING FOR SCA

SCA prayerfully and carefully uses money received through tuition and fees to provide our students with the best educational opportunities possible. There is never enough to do everything SCA would like to do. Financially, there are three significant ways, over and above the tuition and fees parents pay, that parents can help SCA meet and exceed its goals.

Contributions

The contributions of friends and benefactors of SCA have provided library books, computers and computer software, student lockers, athletic equipment, student tuition assistance, and much more, all of which make the experience at SCA more enjoyable and meaningful. Most items would not have been made available for students from the regular school revenues alone. Parents are asked to consider the impact their contributions would make toward the quality Christian education provided by SCA. Any amount is appreciated and is fully tax deductible.

To assist parents and other friends of SCA in donating to the school, SCA has created several funds. Donors may give to the Spartanburg County Foundation, the South Carolina Christian Foundation and/or SCA's Annual and Scholarship funds. Donations may be given in many forms including, cash, appreciated stock, real estate, life insurance, bequest by will and much more.

Detailed information about contributions and planned giving may be found on the "Planned Giving" tab of SCA's website.

Fundraising Projects

The following projects are continuously underway at SCA and have been very helpful in providing much needed school supplies and equipment for the school:

General Mills Box Tops for Education - Cut the Box Tops from General Mills products and bring them to homeroom teachers or the Receptionist. These box tops earn cash for our school.

Ingles – Ingles will contribute a portion of grocery purchase prices to SCA, at no cost. The *Ingles Tool for Schools Card* application may be obtained from the school office. An application must be completed only once to obtain a card, but each year the card must be linked to SCA through the www.inglestoolsforschools.com website. Parents may renew the info each year themselves or fill out a grocer card form and turn it in to the school office where the info will be entered. Parents are asked to present their Ingles Advantage cards to the cashier before scanning groceries to receive credit for SCA.

Publix - A *Publix Partner* card may be obtained from the school office and used each time purchasing groceries. Publix will contribute a portion of the purchase price to SCA at no cost.

Fundraising Events

Special fundraising events are planned at SCA each year. These events, which have included golf tournaments, auctions, banquets, etc., raise funds for big dollar needs such as buses for transportation, land purchases, computer labs, media labs, science labs, etc.

GUM AND FOOD

Elementary, Intermediate - Students are not to chew gum on the SCA campus during school hours. Lunch is to be eaten in the cafeteria. No open drinks are to be taken into the classroom or hallways except for class meetings/parties. Students may have a water bottle with a cap that seals in the classroom.

Students may bring a snack to school to be eaten between 9:00 and 10:00 a.m. at the teacher's discretion in the classroom. Snacks should be brought to class, not eaten at the locker, in the hallway, or outside. For all students except preschool students, a snack is defined as something healthy such as fruit, nuts, raisins, crackers, breakfast bars, etc., and cannot be anything that requires a spoon or fork.

Middle and High School – Lunch is to be eaten in the cafeteria. No open drinks may be taken into the classroom or hallways except for class meetings/parties. Students may have bottled water.

GYMNASIUM

The gym is used by various scheduled school groups throughout the day. In addition, the athletic department uses the gym after school for regular activities.

Unsupervised students may not be in the gym at any time.

When participating in athletic events, physical education classes, or general playtime, athletic-type shoes with non-marking soles must be worn. When passing through the gym for reasons other than a structured, supervised activity, those wearing street shoes must walk around the outside of the marked basketball court.

HALL TELEPHONES

Hall telephones are not for student use. Students may use the telephone in the office area with permission from the school office. Excessive use will not be permitted.

HALLWAYS

Any student in the hall during a class period must have a hall pass issued by a teacher. Passes enable faculty to make certain students are in the correct place and insure accountability by classroom teachers. Middle and high school students in the hall after 15 minutes past the dismissal bell will be sent to after school study hall. Repeated offenses will be considered an intermediate infraction.

LIBRARY

The SCA library is an active place in which to read and study in a pleasant, welcoming environment. Its use is a privilege afforded every SCA student.

Each elementary class is scheduled to visit once a week. Intermediate, middle, and high school students may be issued a pass to use the media center anytime. Middle and high school classes may schedule times to work on projects.

- Library hours: 7:30 a.m. to 3:30 p.m. for students each school day
- Food or drink is not allowed in the library
- Computers are available for school-related assignments only; computer games and emailing are prohibited
- Loud talking, horseplay, or any other behavior disruptive to the studies of others is prohibited
- Trash and personal belongings must be removed prior to leaving the library
- Instructions of the librarian and library assistants must be followed promptly and courteously
- Students may check out two books for two weeks; although no fines will be assessed for overdue books, a student with an overdue book may not check out additional books
- Failure to comply with library rules could result in loss of library privileges

To encourage reading and to raise funds, the library sponsors one or two book fairs each year.

LOCKERS

Each student in 5th-12th grades is assigned locker space as available.

- Lockers are to be kept clean and are subject to periodic inspection; decorations may not be placed on the exterior of the lockers; interiors may be decorated with appropriate materials or pictures that are easily removed.
- Locker combinations should not be shared with other students; no student may open another student's locker
- A fee will be assessed for damaged lockers
- Lockers may be inspected and searched at any time by the administration
- The school is not responsible for lost, stolen, or damaged goods belonging to students

Assignment of a locker is a privilege and not a right. Abuse of this privilege could result in loss of the privilege.

LOST AND FOUND

All lost and found items will be sent to the FBNS lost and found center. Labeling uniform items, lunch boxes, jackets, etc. assists greatly in recovering lost items.

LUNCH

Ordering Lunches

Lunches are prepared by the FBNS kitchen staff and served in the FBNS fellowship hall at a cost of \$3.75(PK-6th)/\$4.25(7th-12th) for students. Extra milks may be purchased for \$0.50. Tea may be purchased (7th-12th) for \$0.50. A monthly menu will be provided on the SCA website. Parents should inform students daily if they are to eat school lunch. Students will sign up for lunch each day in homeroom and parents will be billed monthly for all lunch charges.

- Students are not allowed to take food or drink from the cafeteria.
- Parents are welcome to join their student for lunch on special occasions. Parents may bring their lunch or make reservations to eat school lunch. A reservation for a parent is necessary to insure food and seating and must be made one day in advance. Cost for adult lunch is \$3.75. Parents must check in at the school office for a visitor's badge and fill out a *Lunch Reservation form* before going to the lunch area. Due to limited space in the lunchroom and to insure all parents the opportunity to eat with their student, parents should come on a limited basis.
- Microwave and refrigeration services are not available for elementary and intermediate students.
- Middle and high school students have access to a microwave.
- Middle and high school students who visit the salad bar (for a full salad or a la carte items) will be charged for a full lunch.

Lunchroom Guidelines

- K-2 students have a "10-minute quiet rule" at the beginning of their lunch periods. This is to assist the students in eating their lunch.
- All lunches are to be eaten in the lunchroom unless the teacher has arranged for a special outing.
- Courtesy and good table manners should be evident at all times.
- Each student is responsible for seeing that trash on and under tables, dishes, and chairs are put in the proper place at the end of the lunch period.

PARENT INVOLVEMENT

We encourage parents to participate in school and classroom activities as long as it does not distract students from learning. The classroom teacher will always be in charge and will make final decisions and schedules in all matters. *For security purposes, parents must check in at the school office when entering the school. Parents must follow school rules concerning drop-off, pick-up, visiting classrooms, and appropriate dress while visiting the school or attending field trips or school sponsored events.*

PARENT-TEACHER FELLOWSHIP

Because of the very nature of a Christian school, a high degree of parent-teacher cooperation is anticipated. To provide a means of facilitating cooperation, the Parent-Teacher Fellowship has been developed, and each teacher and parent are members of the PTF.

PARTIES

On occasion, teachers will have classroom parties for various events and holidays. Class parties promoted by parents must be cleared through the teacher. Parties would include providing refreshments for the class and possibly a few games. Festivities should be simple and kept to a minimum.

Because of the joy of celebrating holidays from a Christian perspective, SCA will not recognize Halloween (including use of jack-o-lanterns, bats, witches, black cats, etc.) in parties, party favors, snacks, napkins, or in the classroom on handouts, bulletin boards, etc.

Birthdays may be celebrated by sending cupcakes or cookies for the whole class to be eaten as part of lunch, or at snack time in preschool. Individual birthday parties for students may not be accommodated at school.

Invitations for private parties may not be distributed at school unless all students in the class are invited to the event. Invitations may not be distributed to students in other classes unless all the students in that class have been invited as well. If the party cannot accommodate all students, invitations should be mailed or distributed off campus. Privacy dictates that SCA cannot provide mailing addresses.

SCHOOL OFFICE

The school reception area is open on school days from 7:30 a.m. until 6:00 p.m. The financial office is open at various times throughout the school week. Payments may be dropped off at any time. If a matter of importance needs to be addressed, please contact the Financial Secretary for an appointment.

- The school day cannot be continually interrupted with deliveries or messages for students. All messages and items will be delivered at the end of the day, unless they are of an emergency nature.
- Students must be responsible for coming to school prepared with necessary materials and instructions for afternoon pick-up.
- Due to the number of students at SCA, we prefer that deliveries such as balloons, flowers, gifts, etc. not be delivered to students at school.
- Pick-up arrangements for students must be communicated to the teacher by a note sent from home. If arrangements are made after a student is at school, the school office must be notified of changes before noon when possible. Parents should not make a habit of calling in last minute pick-up arrangements. Classes are not always in their classrooms at the end of the day and teachers may not receive the message in time to re-route students.
- The school office may not be used as a storage area for sports equipment, overnight bags, personal items, etc. Other arrangements should be made for weekend luggage, sleepovers, etc.
- The front door will remain locked at all times. Approved visitors will be buzzed in by the Receptionist.
- For security purposes, all school visitors must check in at the Receptionist's desk and have a visitor badge to be allowed on school hallways before school and during school hours. Visitors without badges will be asked to go to the Receptionist's desk for a badge.

SOLICITATION

Solicitation is prohibited at SCA without the permission of the administration. This policy includes the selling of tickets, candy, etc., the distribution of political or religious materials, the circulation of petitions, and the distribution of flyers for events or programs not sponsored or officially supported by SCA.

STUDENT RECORDS

The school maintains a complete record, including a cumulative academic and guidance record, for each student.

No report card or student records will be released to parents or to another school if the family is delinquent in tuition payments or has a debt of any kind with the school.

Parents or guardians have the right to inspect and review all official records, files, and data directly related to their child's academic progress, including all material that is incorporated into their student's cumulative record folder.

Parental requests to inspect and review official records relating to a child may be made in writing to the administration. Requests will be honored within three (3) school days following receipt of the request. All records must be reviewed or inspected in the presence of the guidance counselor or a member of administration.

Parents may have a hearing with the administration to challenge the content of their student's school records if they feel the records are inaccurate, or otherwise in violation of the privacy or other rights of the student. Any inaccurate information will be corrected.

Parents desiring a copy of student records must give a written request for records to the school Administrative Assistant. If accounts are current, the request will be honored within three (3) school days following receipt of the request.

There will be no release of a student's personal records, files, or any data in those records, to any individual, agency, or organization other than the following:

- Staff members of the school who have legitimate educational interest.
- Court or law enforcement officials, if the school is given a subpoena or court order.
- Certain federal, state, or local authorities performing functions allowed by law.
- Officials of other schools in which the student intends to enroll. In all such cases, the parents or guardians should notify SCA of withdrawal before records are released. No records shall be transferred to another school without the initiation of such by the parent.

VOLUNTEER PROGRAM

The volunteer program at SCA is designed to support and enrich the students, teachers, and staff. The quality of a student's education depends not only on the teachers, but also on the parents. SCA encourages all parents to volunteer their time and God-given talents.

- Volunteers must sign in at the Receptionist's desk and pick up a badge which must be worn at all times while serving as a volunteer.
- Volunteers are asked to dress in a manner respectful of the guidelines set forth for students.
- Volunteers participating in class parties, events, special projects, field trips or any volunteer activity should not bring younger siblings to the activity.

Parents are important to SCA and your involvement insures our school will be the best it can be. Below are several areas in which parents may be involved:

Classroom Parent – Assist teacher with planning and set-up of parties and special events. Contact other parents to let them know how they may assist with these events.

Fundraising – Help promote and assist with fund raising projects.

Library – Assist librarian with general duties.

One-time Events – Assist with events such as picture day, achievement testing, field day, etc.

Teacher Appreciation Day – Assist in planning a day to honor teachers.

Tutoring – Work with students in various academic subjects. Volunteers will be called as the demand arises.